

# Culturally and Linguistically Diverse Populations

## Checklist 9

The cultural competence checklist is designed to provide school administrators with an opportunity to educate staff and gather information to help identify their strengths and the challenges they face in responding to the needs of their culturally diverse students and families. It will further enable your school to develop action steps for specific operational or policy changes necessary to progress toward the goals of cultural competence. This checklist can be used to quickly evaluate what services and policies your school already has in place (indicated by a “yes”) or what services and policies your school may be lacking that may need to be implemented or revised (indicated by a “no”). This checklist corresponds to Issue Brief 9, which provides a more in depth and detailed discussion.

| Yes | No |  |
|-----|----|--|
|-----|----|--|

- |                          |                          |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Are school service staff members accessible to students?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school acknowledges that culture is an integral part of the physical, emotional, intellectual, and overall development and well-being of its students and their families.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school provides on-going opportunities for all students to experience feelings of “connectedness” to the school.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school has and enforces an anti-bullying program and staff intervenes in an appropriate manner when they observe students or other staff engage in behaviors that show cultural insensitivity, bias or prejudice.                             |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school integrates tolerance education into existing curriculum and trains staff to teach tolerance in the classroom.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school makes the educational environment more welcoming and attractive based on families’ cultural mores by displaying pictures, posters and other materials that reflect the cultures and ethnic backgrounds of students and their families. |

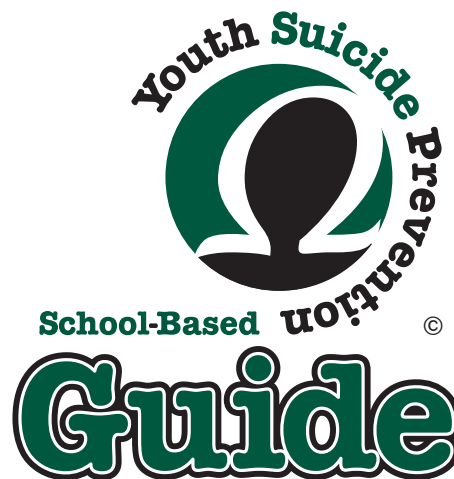
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# 9

## Checklist



### Prepared By:

Justin Doan  
Stephen Roggenbaum  
Katherine J. Lazear

### Design & Page Layout:

Bill Leader  
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Louis de la Parte  
Florida Mental Health Institute

### Developed by...

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## Checklist 9 continued

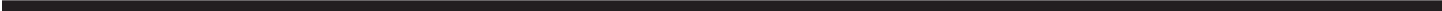
- | Yes                      | No                       |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Your school considers cultural factors such as language, race, ethnicity, customs, family structure, sexual orientation, and tribal and/or community dynamics when planning and designing and delivering programs and curriculums. |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school respects the culture, diversity, and rights of its students and their families.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school respects the culture, diversity, and rights of all of its staff.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school's programs and practice acknowledge, respect, and respond to the various culturally defined needs of students and their families.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school's administrative policies and procedures acknowledge the need for services to culturally diverse families.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school's informative materials (such as letters home to parents, announcements) are designed in culturally and linguistically diverse print to meet the cultural diversity of students and their families.                    |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school leadership and board support the provision of relevant cultural competence training for all school staff.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school leadership and board actively promote the recruitment of culturally diverse staff members.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school includes cultural competency requirements in staff job descriptions and discusses the importance of cultural awareness and competency with potential employees.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school staff members possess the knowledge and experience to work effectively with culturally diverse students.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school has enough staff who are proficient in writing and speaking the languages of its students and their families.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school makes bilingual service available when needed or requested by a student or family.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school works with culturally diverse communities and organizations to address multicultural issues and learns more about the effectiveness and responsiveness of its programs.  |

- | Yes                      | No                       |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Your school seeks information from family members or other knowledgeable community members that will assist in the school's ability to respond to the needs and preferences of culturally and ethnically diverse students and families. |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school considers whether the school's physical appearance (decorations, displays, etc.) is respectful of different cultural groups.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school collects and uses demographic information on the culturally diverse populations of the communities in its area.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school is knowledgeable about federal and state statutes and regulations that relate to culturally and linguistically diverse populations.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school provides all staff with continuous cultural competency training and information relevant to the diversity of its students and families.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school offers opportunities for staff to examine their own cultural beliefs and attitudes to gain a better understanding of the dynamics of cultural difference and interaction.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Your school is committed to creating an atmosphere of understanding, respect, and support for cultural diversity throughout its programs.   |

The Guide's checklist was adapted from the Child Welfare League of America's Cultural Competence Agency Self-Assessment Instrument (2002) ([www.cwla.org](http://www.cwla.org)), the National Association of School Psychologists' Provision of Culturally Competent Services in the School Setting ([www.nasponline.org/culturalcompetence](http://www.nasponline.org/culturalcompetence)), and National Center for Cultural Competence, Georgetown University Center for Child and Human Development's Self-Assessment Checklist for Personnel Providing Services and Supports to Children with Special Health Needs and Their Families ([www.georgetown.edu/research/gucdc/nccc/nccc7](http://www.georgetown.edu/research/gucdc/nccc/nccc7)).

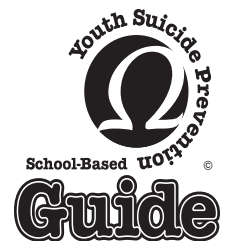


# Notes



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**The Guide's Research Team at the Louis de la Parte Florida Mental Health Institute/USF:**

- Katherine J. Lazear
- Stephen Roggenbaum
- Justin Doan

**The Youth Suicide Prevention Prototype Program's (YSPPP) Research Team at the Institute for Child Health Policy/NSU:**

- Deborah Mulligan-Smith, MD FAAP FACEP  
Principal Investigator
- Cheng Wang, MSc MA
- Maritza Concha, MA
- Ronald Levant, EdD MBA ABPP
- Steven Campbell, PhD

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Additional information corresponding to the items in this checklist can be found in **Issue Brief 9: Culturally and Linguistically Diverse Populations** at <http://theguide.fmhi.usf.edu>

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**Contact:** Stephen Roggenbaum  
roggenba@fmhi.usf.edu  
813-974-6149 (voice)